MINUTES

EAST BONNER COUNTY LIBRARY BOARD OF TRUSTEES
PUBLIC HEARING FOR FY2024 BUDGET
SANDPOINT, IDAHO
Wednesday, August 23, 2023

WELCOME/ROLL CALL

The meeting was called to order by Chairperson Amy Flint at 4:30 pm and was held in Meeting Room A of the Sandpoint Branch Library at 1407 Cedar Street in Sandpoint, Idaho. Other trustees present were Susan Shea, Jeanine Asche, Judy Meyers and Joan Terrell.

Also present were Principal Librarian Vanessa Velez and staff members Mary-Claude Margairaz and Brendan Mooney.

Members of the public present: Lou MacAfee.

PUBLIC COMMENTS AND ACKNOWLEDGEMENTS

No public comments were received.

NEW BUSINESS

- FY2024 Budget

Jeanine Asche made a motion to adopt the FY2024 budget as presented. *The motion passed with a unanimous voice vote.*

- Resolution to reserve the forgone

Amy Flint approved the resolution to reserve $163,257 of its foregone amount in its FY2024 budget. *The motion passed with a unanimous voice vote.*

EXECUTIVE SESSION

1. Executive Session in accordance with the provisions of Idaho Code74-206(1)(a), which states: "To consider hiring a public officer, employee, staff member or individual agent."

2. Executive Session in accordance with the provisions of Idaho Code 74-206(f), which states: "To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

The Trustees voted individually and entered into executive session at 4:32 pm.

Voice votes results:

Jeanine Asche	yes
Amy Flint	yes
Judy Meyers	yes
Joan Terrell	yes
Susan Shea	yes

The Trustees returned from executive session at 5:37 pm.

Action taken after return to open meeting:

1. Executive Session: Board approved Amy to work with the library attorney to determine future legal options.

2. Executive Session: no action was taken.

ADJOURNMENT

Susan Shea moved to adjourn the meeting at 5:38 pm.

The next scheduled meeting will be:

- Regular meeting of the Board of Trustees, 4~~:30,~~ V.J. Monday September 11, 2023 meeting room ~~A, Sandpoint~~ Branch Library, ~~1407 Cedar Street, Sandpoint,~~ 601 Main Street, Clark Fork (~~Idaho.~~) OK Clark Fork V.J.

Respectfully submitted,

Mary-Claude Margairaz
Finance Officer

Date Approved 09/11/2023

Vanessa Velez, Principal Librarian

Amy Flint, Board Chairperson

Order Confirmation

Ad Order Number	Customer	Payor Customer	PO Number
0000012796	EAST BONNER COUNTY LIBRAR	EAST BONNER COUNTY LIBRAR	
Sales Rep	**Customer Account**	**Payor Account**	**Ordered By**
rlindstrom@cdapress…	11614	11614	rlindstrom@cdapress.com
Order Taker	**Customer Address**	**Payor Address**	**Customer Fax**
rlindstrom@cdapress.com	1407 CEDAR STREET SANDPOINT, ID 83864	1407 CEDAR STREET SANDPOINT, ID 83864	
Order Source	**Customer Phone**	**Payor Phone**	**Special Pricing**
	2082636930	2082636930	

Tear Sheets	Proofs	Affidavits	Blind Box	Promo Type	Materials
0	0	1	0	0	0

Invoice Text

BCB#5454 Budget FY2024

Ad Order Notes

Run dates August 15, 22, 2023

Net Amount	Tax Amount	Total Amount	Payment Method	Payment Amount	Amount Due
180.04	$0.00	180.04	Invoice	$0.00	180.04

Ad Number	Ad Type	Ad Size
0000012796	ID-Metro	3 x 4.47" (39 lines)

Run Date	Product	Placement	Position	Rate	Cost
08/15/2023	ID-BONNER COUNTY DAI	LEGALS	Any	$2.31	$100.09
08/22/2023	ID-BONNER COUNTY DAI	LEGALS	Any	$2.05	$79.95

BUDGET FY2024

A public hearing on the proposed FY 2024 budget & forgone for the East Bonner County Free Library District will be held on Wednesday, August 23, 2023, at 4:30 pm in Meeting Room A of the Sandpoint Branch Library, 1407 Cedar St., Sandpoint Idaho. The budget was unanimously approved by the Board on July 20, 2023.

	FY 2023 Budget	FY 2024 Budget
Income		
4100 - Carryover Income (Cash)	931,419	267,775
4200 - Carryover Grant (Cash)	68,581	39,961
4300 - Grant Income	74,400	62,860
4400 - Interest Income	64,300	162,900
4500 - Other County Revenue	119,234	115,415
4530 - Levy Income	2,628,858	3,058,232
4570 - Sales Tax	160,000	100,000
4580 - Tort Fund	44,152	50,775
4600 - Taxable Sales	14,250	22,000
4710 - Donation Income	10,000	24,500
4800 - Processing Fees	1,000	1,500
4950 - Dividend Income	400	1,000
Total Income	**$4,116,594**	**$3,906,918**
Expense		
6100 - Operating Expenses	113,280	89,000
6110 - Capital Improvements	700,000	252,775
6115 - Equipment & Furnishings	25,000	40,000
6125 - Insurance - ICRMP	47,152	56,775
6400 - Grants	96,435	66,461
6500 - Library Materials	359,920	392,000
6600 - Maintenance & Repairs	101,000	117,000
6700 - Payroll	2,209,773	2,411,197
6900 - Personnel Expenses	3,500	2,500
7000 - Professional Services	32,000	45,600
7100 - Programs & Supplies	56,000	56,000
7200 - Supplies	47,000	55,000
7300 - Technology	248,534	247,610
7400 - Utilities	77,000	75,000
Total Expense	**4,116,594**	**3,906,918**

Legal#5454
AD#12796
August 15, 22, 2023